

NCIA Practice Exam A

Name: _____

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1.A behavioral facility shall ensure that a medical practitioner performs a medical examination or a registered nurse performs a nursing assessment on a resident _____ or within seven calendar days after admission.

- a. within 60 calendar days
- b. within 90 calendar days
- c. within 30 calendar days
- d. within 120 calendar days

2.If the resident's death is required to be reported according to A.R.S. § 11-593, report within _____ after the resident's death.

- a. one working day
- b. one week
- c. two working days
- d. three working days

3.If you are purchasing or leasing a facility that is already licensed as a Residential Facility, this is referred to as a

- a. COHW
- b. CHAW
- c. CHOW
- d. CHEW

4.If you wish to use the IDR process to request deficiencies be changed or removed, your IDR MUST be sent within _____ of receipt of the SOD to DHS Bureau Chief.

- a. 7 working days
- b. 14 working days
- c. 10 working days
- d. 30 working days

5.In response to any complaint against or report of a violation by an administrator of a nursing care institution or a manager of an assisted living facility, the board may not conduct

- a. investigations
- b. hearings
- c. proceedings
- d. persecuting

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6. In what order should a caregiver act in case of emergency?

- a. Activate the fire alarm and notify others
- b. Follow the facility protocol or policy and procedures
- c. Extinguish the fire and tell everyone to get out
- d. Remove bed bound residents first

7. Informal dispute resolution must be processed to DHS within _____ after the facility received the deficiencies.

- a. 12 days
- b. 10 days
- c. 14 days
- d. 7 days

8. Main reason why a caregiver needs to receive training is

- a. Because it is required
- b. Following facility policy
- c. Ensure each caregiver understands job responsibilities
- d. To make more money

9. Manager License remains in effect until

- a. 12 months after the certificate holder's birthday of an odd number year
- b. 90 days after the certificate holder's birthday of an odd number year
- c. 30 days after the certificate holder's birthday of an odd number year
- d. 30 days after the certificate holder's birthday of an even number year

10. Manager who is a member of Arizona National Guard of the US Armed Forces Reserves and is actively on duty during renewal period may extend the license up to ____ from the date of expiration after member returns from duty.

- a. 180 days
- b. 120 days
- c. 60 days
- d. 30 days

11. Manager shall ensure that a resident provides evidence of freedom from infectious tuberculosis before or _____ after the resident's date of occupancy.

- a. within fourteen calendar days
- b. within thirty calendar days
- c. within three calendar days
- d. within seven calendar days

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12. Manager who has suspension, revocation or denial of renewal of a license have the right to request a hearing within _____ of the receipt of notice.

- a. thirty days
- b. thirty five days
- c. sixty days
- d. twenty five days

13. Menus can be kept on site for _____ days.

- a. 45 days
- b. 90 days
- c. 60 days
- d. 30 days

14. Most common epidemic in assisted living is

- a. influenza
- b. urinary tract infection
- c. respiratory disease
- d. cancer

15. Most Facility Compliance inspections are conducted once per licensure period and are

- a. announced
- b. scheduled
- c. erratic
- d. unannounced

16. New residents are not required to do the 2-step TB skin test, a documentation of freedom from infectious TB and baseline symptom screening shall be done _____

- a. within 7 calendar days
- b. within 5 calendar days
- c. within 14 calendar days
- d. within 21 calendar days

17. Notify DHS within _____ after the residents inflict a self-injury that requires immediate intervention by an emergency medical provider

- a. two working days
- b. one working day
- c. five working days
- d. 30 days

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18. Occupancy percentage of 40/50 beds is
- 60
 - 80
 - 85
 - 90
19. On or before July 1, 2024, the board shall require submitting a full set of fingerprints to the board for
- Criminal record statement
 - State and federal criminal history records check
 - Drug clearance evidence
 - Misdemeanor offense
20. One of the requirements for manager licensing is to provide documentation satisfactory to the board that the applicant has completed ____ of paid work experience in a health-related field within the ____ preceding as prescribed by board rule.
- two thousand eighty hours, one year
 - two thousand eighty hours, three years
 - two thousand eighty hours, five years
21. Part of the resident admission upon move in the facility includes the following except
- Resident information
 - Medications
 - Name of trust executor
 - Residents financial status
22. Personnel records must be kept for at least ____ after the last date the individual provided services in assisted living facility or nursing care institution
- 12 months
 - 24 months
 - 6 months
 - 4 months
23. Policies and procedures are reviewed at least once every _____ and updated as needed
- three years
 - six months
 - once a year
 - one a month
24. Repeated or uncorrected deficiencies of the facility has a starting fine of _____
- \$250.00
 - \$350.00
 - \$550.00
 - \$750.00

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25. Reportable event must be reported within
- a. 72 hours
 - b. 24 hours
 - c. 48 hours
 - d. 120 hours
26. Resident Care records must contain signed and dated copies of all _____ from outside providers
- a. service plans
 - b. contracts
 - c. medication notes
 - d. emergency plans
27. Resident records must be preserved at least
- a. 1 year
 - b. 10 years
 - c. Permanently
 - d. 6 years
28. Service plans for Directed level of care residents need to be reviewed
- a. every 12 months
 - b. every 6 months
 - c. every 3 months or change in condition
 - d. at the time of move-in and upon change in condition
29. Smoke alarm must be tested _____ by the assigned employee.
- a. annually
 - b. monthly
 - a. biweekly
 - b. quarterly
30. Staff shall initiate _____ if the advanced directive allows for it, before EMS arrives to the facility
- a. CPR and First Aid
 - b. CPR only
 - c. First Aid only
 - d. none of the above
31. State licensing and surveying agency has authority to
- a. Terminate a facility's license
 - b. Right to eat the food in the facility
 - c. Share information to anybody
 - d. Ask for certain incentives from the facility during survey

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32. Suggested water temperature when giving the resident a bath is _____ or not more than 115 degrees F

- a. 100 to 125 degrees F
- b. 95 to 105 degrees F
- c. 65 to 85 degrees F
- d. 85 to 95 degrees F

33. The assisted living facility shall maintain a copy of the disclosure from the referral agency for as long as the resident is at the facility or home. The referral agency shall maintain a copy of the disclosure and acknowledgement for

- a. five years
- b. three years
- c. two years
- d. one year

34. The board may issue a license, without examination or with partial examination, to any person who holds a current license from another state or territory of the United States is called

- a. recall
- b. reissuance
- c. reciprocity
- d. prequalify

35. The board may suspend or revoke the certificate of an assisted living facility manager, censure or place on probation an assisted living facility manager or deny a certificate as an assisted living facility manager to a person for any of the following reasons:

- a. Conviction of a felony or conviction of a misdemeanor involving moral turpitude.
- b. Obtaining or renewing a certificate by fraud or deceit.
- c. Unprofessional conduct.
- d. any of the above

36. The board may take _____ if a licensee or a certificate holder refuses to enter into an agreement to enroll in and complete a board-approved rehabilitation program.

- a. enforcement action
- b. action of agreement
- c. disciplinary action
- d. termination action

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37. The department eliminated _____ moratorium on compliance inspections if deficiency-free.

- a. 12 months
- b. 6 months
- c. 24 months
- d. 3 months

38. The disaster plan required to be reviewed at least once every _____

- a. 24 months
- b. 12 months
- c. 6 months
- d. 3 months

39. The facility licensed to provide directed care services must establish minimum initial training of _____ standards for memory care.

- a. eight hours
- b. four hours
- c. twelve hours
- d. six hours

40. The facility requires to establish, document and implement a plan for an ongoing _____

- a. quantity management program
- b. quality management program
- c. qualifying management program
- d. qualification management program

41. The first to be evacuated in case of evacuation are those who

- a. needs re-direction
- b. needs instruction only
- c. are in a wheelchair
- d. are a bed bound resident

42. The greatest challenge a facility faces

- a. medication
- b. employees
- c. residents
- d. family members

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43. The initial assessment conducted with resident interaction includes all of the following except:

- a. the amount, type and frequency of health-related services needed by the resident
- b. each individual responsible for the provision of the service plan
- c. the level of service the resident is receiving
- d. the charges associated with the services offered to the resident

44. The main purpose of an orientation program is to provide

- a. continuing training for an experienced employee
- b. initial training for the new employee
- c. overtime but time off for paid holidays
- d. an overview of fire exits

45. The normal process of aging is best describes as

- a. When resident is behaving like a child
- b. All of the body functions and senses begin to decline
- c. When residents reach 65 years old
- d. Noticing forgetfulness

46. The power and duties of the Board shall include the following but not limited to

- a. Review Initial application for certification as an assisted living facility manager.
- b. Examination for certification as an assisted living facility manager.
- c. Biennial renewal of a certificate as an assisted living facility manager
- d. All of the above.

47. The provision of Behavioral Health Services outlines the roles and responsibilities of the facility including services requested to provide. It evaluates the resident within ____ before acceptance of the resident.

- a. 60 calendar days
- b. 45 days
- c. 30 days
- d. 90 days

48. The referral agency provides documentation to the assisted living facility that resident communicated with the referral agency for referral services before the resident's admission in the form of

- a. referral agency's written letter
- b. electronic notice or oral disclosure
- c. recording disclosure made to the resident
- d. All of the above

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49. The resident of the facility will be evaluated at least every _____ throughout the duration of the resident's need for behavioral health services.

- a. Three months
- b. Twelve months
- c. One month
- d. Six months

50. The review and update of the resident's behavioral health assessment information is documented in the resident's medical record within _____ after the review is completed.

- a. 24 hours
- b. 36 hours
- c. 48 hours
- d. 72 hour

51. To prevent the spread of infection, how should the CG handle the soiled linens removed from a client's bed?

- a. Put them in a closed container
- b. Shake them off
- c. Place them in a neat pile on the floor
- d. Carry them closely to your body

52. To provide safe egress in an emergency, a bedroom or unit has a window and has a window sill that is no more than _____ inches off the floor.

- a. 60
- b. 20
- c. 44
- d. 24

53. To qualify for Medicaid coverage a person must have less than

- a. \$20
- b. \$200
- c. \$2000
- d. \$20000

54. Tobacco smoking is permitted only in designated

- a. Resident's room
- b. Community room
- c. Ventilated areas
- d. Outdoor with supervision

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55. Under DHS rules, cooling and heating in the facility should be?

- a. 95 to 125 degrees F
- b. 65 to 85 degrees F
- c. 70 to 84 degrees F
- d. 70 to 86 degrees F

56. Verbal telephone order within _____ days a facility must have to have a supporting written order on file.

- a. 7 days
- b. 24 hours
- c. 10 days
- d. 14 days

57. When addressing behavior in resident's service plan, you should

- a. List meds used for staff use
- b. List resident's room
- c. Identify situations that trigger behavior
- d. Identify physician

58. When an employee worked 35 hours one week, and 42 hours the next weeks what is this employee's gross income in two weeks if he/she makes \$8/hour?

- a. \$616
- b. \$515
- c. \$624
- d. \$516

59. When caring for resident, the most important consideration should be

- a. preferred routine
- b. facility policy
- c. resident's preference
- d. doctor's orders

60. When staff makes changes while preparing a meal on the approved dietary menu, staff must

- a. document substitution
- b. contact dietitian
- c. get resident permission before making substitution
- d. contact primary care physician

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61. When should documentation be recorded?

- a. immediately after care given
- b. at the end of the shift
- c. whenever there is time
- d. before the care is given

62. Which of the following occurrences is considered an incident and requires a report to be completed?

- a. A family member who helps care for the resident arrives late
- b. The resident requests a food item that is not included in his special diet
- c. The Resident Falls
- d. The resident show signs of improvement

63. Which of the following poses a fire hazard?

- a. An Unused Fireplace
- b. computer plugged into a power strip
- c. vented heaters
- d. paint thinner stored next to a hot water heater

64. _____ means onsite, in view observation and guidance of the caregiver who is in training by the supervision health professional

- a. directed supervision
- b. micromanage supervision
- c. personal supervision
- d. administrator supervision

65. _____ is a clear simple statement of how your facility intends to conduct its services.

- a. procedure
- b. policy
- c. goal
- d. purpose

66. _____ has the authority and responsibility to manage the nursing care institution.

- a. administrator
- b. manager
- c. governing authority
- d. designee

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67. _____ are established, documented, and implemented to protect the health and safety of a resident and also cover job descriptions, duties, and qualifications, including required skills, knowledge, education, and experience for personnel members, employees, volunteers, and/or students.

- a. Policies and Procedures
- b. Scopes of Services
- c. Level of Care
- d. None of the above

68. _____ stored by the assisted living facility are maintained in labeled containers in a locked area separate from food preparation and storage, dining areas, and medications and are inaccessible to residents.

- a. Poisonous or toxic materials
- b. Psychotropic medications
- c. Employees personal medications
- d. Different types of chemicals

69. _____ means activities necessary for an individual to live independently and include meal preparation, laundry, housecleaning, home maintenance, money management, and appropriate social interactions.

- a. Daily living skills
- b. Daily living activities
- c. Daily chores
- d. Daily activities for seniors

70. _____ is responsible for dealing with resident's grievances.

- a. Manager
- b. Caregiver
- c. Volunteer
- d. Family members

71. _____ means a documented termination of services to a patient by a health care institution.

- a. Discharge
- b. Getting fired
- c. Revoking the agreement
- d. Indefinite termination

72. _____ means information in written, photographic, electronic, or other permanent form.

- a. Delegation
- b. Written information
- c. Oral documentation
- d. Documentation

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73. ____ or ____ may take a verbal telephone order from a primary care physician or medical practitioner.

- a. Manager, Caregiver
- b. Nurse, LPN
- c. Hospice nurse, Case manager
- d. None of the above

74. ____ means services other than home health services that provide direct individual care and that are not provided in a common area of a health care institution including assistance with ambulating, bathing, toileting, grooming, eating and getting in and out of a bed or chair or assistance with self-administration of medication.

- a. Personal supportive services
- b. Direct care services
- c. Direct supportive services
- d. Directed care

75. A civil penalty against a person who violates a rule must pay in an amount of not more than ____ for each violation.

- a. \$500
- b. \$1000
- c. \$250
- d. \$2000

76. A fire safety inspection is conducted in the nursing care institution every ____ by the fire authority having jurisdiction.

- a. 6 months
- b. 12 months
- c. 24 months
- d. 36 months

77. A licensee may terminate residency of a resident after providing ____ written notice to the resident or the representative if one of the reasons is documentation of failure to pay fees or charges.

- a. 30 days
- b. 60 days
- c. 14 days
- d. 7 days

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78. A manager shall ensure that a resident's medical record contains documentation of notification of the resident of the availability of vaccination for _____.

- a. Influenza and pneumonia
- b. TB test and pneumonia
- c. Influenza and COVID vaccination
- d. Influenza and Chest X-ray

79. A manager shall ensure that before or at the time of acceptance of an individual, the individual submits documentation that is dated within _____ before the individual is accepted by an assisted living facility.

- a. 30 calendar days
- b. 45 calendar days
- c. 60 calendar days
- d. 90 calendar days

80. A manager, a caregiver, and an assistant caregiver, or an employee or volunteer who has or is expected to have more than _____ of direct interaction with residents, provides evidence of freedom from infectious tuberculosis.

- a. Forty hours per week
- b. Twelve hours per week
- c. Eight hours per week
- d. Twenty-four hours per week

81. A maximum of _____ days time frame to retrieve a request of resident's medical record is available and must be submitted in writing.

- a. 14
- b. 7
- c. 10
- d. 30

82. A medication administered to a resident is documented in the resident's _____.

- a. Facility record
- b. Medical record
- c. Medical information
- d. Medication management

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83. A person _____ of age or older who lives in the facility must have documentation of freedom from TB.

- a. 6 years old
- b. 12 years old
- c. 18 years old
- d. 21 years old

84. A _____ for employees is conducted on each shift at least once every three months and documented.

- a. Emergency drill
- b. Evacuation drill
- c. Disaster drill
- d. B and C

85. After an immediate report of alleged abuse, neglect, and exploitation, a supporting written report of investigation must be filed and notified to:

- a. ALTS
- b. DHS or APS
- c. IRS
- d. NCIA Board

86. All employees including volunteer or contracted person must provide or submit a completed application of fingerprint clearance card within _____ after the date the person begins work or provides service in the assisted living facility.

- a. 20 days
- b. 30 days
- c. 14 days
- d. 60 days

87. An administrator shall ensure that a discharge plan for a resident is developed according to level of care and documents the anticipated needs after the discharge plan is completed within _____.

- a. 8 hours
- b. 72 hours
- c. 3 hours
- d. 48 hours

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88. An assisted living home that contacts an emergency responder on behalf of a resident shall provide a _____ that provides EMS with the required information for resident transfer.

- a. Facility documents
- b. Written document
- c. Oral document
- d. Resident's representative information

89. An employee must reverify _____ for no records of abuse, neglect, or exploitation.

- a. Quarterly
- b. Biannually
- c. Annually
- d. Monthly

90. An employee whose employment record has _____ or more must submit a new application with a new set of fingerprints and the current fee to DPS.

- a. 1 month
- b. 2 months
- c. 3 months
- d. 6 months

91. An _____ for employees and residents on the premises is conducted at least once every six months on each shift.

- a. Evacuation drill
- b. Disaster drill
- c. Emergency drill
- d. Planned drill

92. Before an employee of a facility can assist with medication they must be:

- a. Trained and certified
- b. Be trained in the fire alarm system
- c. Be trained in CPR and First Aid
- d. Take a drug test

93. Beginning January 1, 2025, the facility is to verify a potential employee is not on the:

- a. Ombudsman Services Registry
- b. Adult Protective Services Registry
- c. Department of Holistic Services Registry
- d. America's Most Wanted Registry

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94. Beginning July 1, 2021, all new licenses and certifications issued by the board must be approved by both the board and _____.

- a. Department of Public Safety
- b. Department of Health Services
- c. Adult Protective Services or Ombudsman
- d. Federal Bureau of Investigation

95. Certified assisted living facility manager's failure to furnish evidence of having attended the required continuing education hours during the preceding two years shall preclude renewal of the license or certificate unless the continuing education requirement is fulfilled within:

- a. One hundred twenty days
- b. One hundred eighty days
- c. Ninety days
- d. Thirty days

96. CMP means _____ will be considered and assessed if DHS does not get notification of change of ownership.

- a. Civil Monetary Penalty
- b. Certified Mandatory Penalty
- c. Civil Momentary Penalty
- d. Civic Monetary Penalties

97. Contact and report abuse, neglect and/or exploitation to:

- a. APS or designated lawyer
- b. APS or Solicitor General
- c. APS or Internal Revenue
- d. APS or law enforcement

98. As provided for in R9-10-101(22), which of the following is not included in the "behavioral care" definition?

- a. Assistance with the patient's psychological interactions to manage the patient's behavior that can be performed by an individual without a professional license or certificate
- b. No exception
- c. Behavioral health services ordered by a court of competent jurisdiction
- d. Behavioral health services provided by a behavioral health professional on an intermittent basis

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99. Which of the following, from R9-10-101(35), is defined as “each day, not including the day of the act, event, or default from which a designated period of time begins to run, but including the last day of the period unless it is a Saturday, Sunday, statewide furlough day, or legal holiday, in which case the period runs until the end of the next day that is not a Saturday, Sunday, statewide furlough day, or legal holiday”?

- a. calendar day
- b. working day
- c. regular day
- d. legal day

100. If something is posted within a public area of a healthcare institution, how is that something posted?

- a. Vaguely
- b. Obscurely
- c. Conspicuously
- d. indistinctively

101. As provided in R9-10-101(85), which of the following is not included in “food services”?

- a. Preparation
- b. Serving
- c. Designing
- d. cleaning or disposal

102. As provided in A.R.S. § 36-151(3), which of the following is defined as, “this type of service includes such items and services that may be furnished by a home health agency or by others, usually on a visiting basis in a place of residence used as such person’s home”?

- a. Home-health aide services
- b. Home-health services
- c. Assisted living services
- d. Hospice services

103. As provided in R9-10-101(101), which of the following does “infection control” not include?

- a. Spread
- b. Monitor
- c. Prevent
- d. identify

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104.As provided in R9-10-101(124), which of the following is defined as “to implement the policies and procedures established by a governing authority, an administrator, or an individual providing direction to a personnel member”?

- a. execute
- b. oversee
- c. supervise
- d. manage

105.As provided in R9-10-101(134), which of the following is defined as “to restrict a patient’s access to the patient’s medication and providing the medication to the patient or applying the medication to the patient’s body, as ordered by the medical practitioner”?

- a. Medication Administration
- b. Medication Error
- c. Medication Management
- d. Medication Restriction

106.As provided in R9-10-101(132), which of the following is defined as “a resident advocate who hears, investigates, and attempts to resolve residents’ complaints by agreement, mediation, or conciliation, and makes appropriate referrals to legal services or other community services”?

- a. Mediator
- b. Judge
- c. Justice
- d. Ombudsman

107.As provided in R9-10-101 (173), which of the following is defined as “an individual living in and receiving physical health services or behavioral services from a nursing care institution, a behavioral health residential facility, an assisted living facility, or an adult behavioral health therapeutic home”?

- a. elderly
- b. patient
- c. paralytic
- d. resident

108.As provided in R9-10-101 (178), which of the following is defined as “physical or chemical method of restricting a patient’s freedom of movement, physical activity, or access to the patient’s own body”?

- a. release
- b. torture
- c. punishment
- d. restraint

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109. As provided in R9-10-101 (165), which of the following is defined as “ongoing activities designed and implemented by a health care institution to improve the delivery of medical services, nursing services, and health-related services”?

- a. service plan
- b. activities of daily living
- c. scope of services
- d. quality management plan

110. As provided by R9-10-101 (214), which of the following is defined as “a Monday, Tuesday, Wednesday, Thursday, or Friday that is not a state and federal holiday or a statewide furlough day”?

- a. calendar day
- b. working day
- c. regular day
- d. legal day

111. Under R9-10-102, which of the following classes or subclasses may a person not apply for a license to operate?

- a. Abortion Clinic
- b. Cancer Research Institute
- c. Hospice Inpatient Facility
- d. Assisted Living Center

112. Under Subsection (A)(2) of R9-10-102, how is a rural general hospital defined as?

- a. A class of health care institution that provides behavioral health services to an individual over 18 years of age who is intoxicated or may have a substance abuse problem.
- b. A class of health care institution without inpatient beds that provides physical health services or behavioral health services for the diagnosis and treatment of patients.
- c. A class of healthcare institution that has the facility, staffing, and equipment to provide surgery and anesthesia services to a patient whose recovery, in the opinions of the patient’s surgeon and, if an anesthesiologist would be providing anesthesia services to the patient, the anesthesiologist, does not require inpatient care in a hospital.
- d. A subclass of hospital having 50 or fewer inpatient beds and located more than 20 surface miles from a general hospital or another rural general hospital rather than a general hospital.

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113. Under Subsection (A)(13) of R9-10-102, how is an outpatient surgical center defined as?

- a. A subclass of hospital having 50 or fewer inpatient beds and located more than 20 surface miles from a general hospital or another rural general hospital rather than a general hospital.
- b. A class of health care institution that provides behavioral health services to an individual over 18 years of age who is intoxicated or may have a substance abuse problem.
- c. A class of healthcare institution that has the facility, staffing, and equipment to provide surgery and anesthesia services to a patient whose recovery, in the opinions of the patient's surgeon and, if an anesthesiologist would be providing anesthesia services to the patient, the anesthesiologist, does not require inpatient care in a hospital.
- d. A class of health care institution without inpatient beds that provides physical health services or behavioral health services for the diagnosis and treatment of patients.

114. Under Subsection (A)(14) of R9-10-102, how is an outpatient treatment center defined as?

- a. A class of healthcare institution that has the facility, staffing, and equipment to provide surgery and anesthesia services to a patient whose recovery, in the opinions of the patient's surgeon and, if an anesthesiologist would be providing anesthesia services to the patient, the anesthesiologist, does not require inpatient care in a hospital.
- b. A class of health care institution without inpatient beds that provides physical health services or behavioral health services for the diagnosis and treatment of patients.
- c. A subclass of hospital having 50 or fewer inpatient beds and located more than 20 surface miles from a general hospital or another rural general hospital rather than a general hospital.
- d. A class of health care institution that provides behavioral health services to an individual over 18 years of age who is intoxicated or may have a substance abuse problem.

115. Under Subsection (A)(8) of R9-10-102, in relation to A.R.S. § 36-401 (26), how is a hospice service agency defined as?

- a. A residential setting that provides room and board and adult foster care services for at least one and no more than four adults who are participants in the Arizona long-term care system pursuant to chapter 29, article 2 of Title 36 of the Arizona Revised Statutes or contracts for services with the United States Department of Veterans Affairs and in which the sponsor or the manager resides with the residents and integrates the residents who are receiving adult foster care into that person's family.
- b. A residence where respite care services are provided to an individual based on the individual's behavioral health issue and need for behavioral health services.
- c. An agency or organization, or subdivision of that agency or organization that is engaged in providing hospice services at the place of residence of its clients.
- d. A subclass of hospice that provides hospice service to a patient on a continuous basis with the exemption that the patient will remain in the hospice's premises for 24 hours or more.

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116. Under Subsection (A)(7) of R9-10-102, how is a hospice inpatient facility defined as?

- a. A residential setting that provides room and board and adult foster care services for at least one and no more than four adults who are participants in the Arizona long-term care system pursuant to chapter 29, article 2 of Title 36 of the Arizona Revised Statutes or contracts for services with the United States Department of Veterans Affairs and in which the sponsor or the manager resides with the residents and integrates the residents who are receiving adult foster care into that person's family.
- b. An agency or organization, or subdivision of that agency or organization that is engaged in providing hospice services at the place of residence of its clients.
- c. A residence where respite care services are provided to an individual based on the individual's behavioral health issue and need for behavioral health services.
- d. A subclass of hospice that provides hospice service to a patient on a continuous basis with the exemption that the patient will remain in the hospice's premises for 24 hours or more.

117. Under Subsection (A)(9) of R9-10-102, how is a behavioral health respite home defined as?

- a. A residence where respite care services are provided to an individual based on the individual's behavioral health issue and need for behavioral health services.
- b. A subclass of hospice that provides hospice service to a patient on a continuous basis with the exemption that the patient will remain in the hospice's premises for 24 hours or more.
- c. A residential setting that provides room and board and adult foster care services for at least one and no more than four adults who are participants in the Arizona long-term care system pursuant to chapter 29, article 2 of Title 36 of the Arizona Revised Statutes or contracts for services with the United States Department of Veterans Affairs and in which the sponsor or the manager resides with the residents and integrates the residents who are receiving adult foster care into that person's family.
- d. An agency or organization, or subdivision of that agency or organization that is engaged in providing hospice services at the place of residence of its clients.

118. Under Subsection (A) of R9-10-104, for approval of architectural plans and specifications for the construction of a health care institution, which of the following is not a requirement that an applicant shall submit?

- a. The estimated total project cost for the construction of a healthcare institution.
- b. A building permit for the construction or modification issued by the local government agency.
- c. Proof of payment of Real Property Tax and Capital Gains Tax to the Internal Revenue Service (IRS).
- d. An application in a format provided by the Department for the construction of a healthcare institution.

119. Under Subsection (A)(1)(a) of R9-10-104, for construction of a health care institution, which of the following should not be in an application in a format provided by the Department?

- a. The requested healthcare institution's class or subclass.
- b. The healthcare institution's name, address, and contact numbers.
- c. The healthcare institution's license number.
- d. The name and address of the healthcare institution's governing authority.

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120. Under Subsection (A)(1)(b) of R9-10-104, for modification of a health care institution, which of the following should not be in an application in a format provided by the Department?

- a. The requested licensed capacity, licensed occupancy, and dialysis stations for the healthcare institutions.
- b. The healthcare institution's license number.
- c. The healthcare institution's class or subclass.
- d. The name and address of the licensee.

121. Under Subsection (A)(1)(d) of R9-10-104, an application in a Department-provided format should contain the name, address, and contact numbers of the project's architect. However, if the construction or modification of a health care institution does not require a project architect, whose name, address, and contact numbers should be indicated?

- a. Another Project Architect
- b. No one
- c. The Project Engineer
- d. The City Engineer

122. Under Subsection (A)(1)(i) of R9-10-104, assuming that the construction or modification of a health care institution requires a project architect, which of the following statements, that has been signed and sealed by them, should they not make?

- a. There are no exceptions.
- b. A statement that they have complied with state, municipal, and county laws, codes, ordinances, and regulations pertaining to their areas of practice.
- c. A statement that the architectural plans and specifications comply with applicable licensing requirements in A.R.S. Title 36, Chapter 4 and this Chapter.
- d. A statement that they shall not solicit, receive, or accept compensation from material, equipment, or other product or services suppliers for specifying or endorsing their products, goods, or services to any client or other person without full written disclosure to all parties.

123. Under Subsection (A)(2) of R9-10-104, if the healthcare institute is located on land under the jurisdiction of a local government agency, a building permit for the construction or modification issued by the local government agency should be presented by the applicant. However, if a building permit by the local government agency is not required, the applicant may present a zoning clearance issued by the local government agency that includes a statement signed by _____, stating that the address listed is zoned for the health care institution's class or subclass.

- a. The representative of the local government agency.
- b. The head of the local government agency.
- c. The city mayor.
- d. The county sheriff.

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124. Under Subsection (A)(3)(d) of R9-10-104, which of the following shall an applicant not submit, for each facility, for the construction and modification of a health care institution, the architectural plans and specifications?

- a. A diagram of a section of the facility, drawn to scale, showing the vertical cross-section view from foundation to roof and specifying construction materials.
- b. A floor plan, drawn to scale, showing CCTV cameras, and other monitoring devices, if applicable.
- c. An electrical floor plan, drawn to scale, showing the wiring diagram and the layout of each light fixture, each outlet, each switch, each electric panel, and electrical equipment.
- d. The location, size, and fire rating of each door and each window and the materials and hardware used, including safety features such as fire exit door hardware and fireproofing materials.

125. Under Subsection (A)(4) of R9-10-104, which of the following is not included in the estimated total project costs?

- a. Costs of general construction
- b. Costs of site acquisition
- c. Costs of labor
- d. Costs of architect fee

126. Under Subsection (A)(5) of R9-10-104, if the health care institution is located on land under the jurisdiction of a local government agency, which of the following should the applicant for the construction or modification of a health care institution not present provided by the local government agency?

- a. Documentation that a certificate of occupancy for the facility is not available.
- b. Documentation that the facility was approved for occupancy.
- c. A statement from the local government agency, stating that the address listed is zoned for the health care institution's class or subclass.
- d. A copy of the certificate of occupancy for the facility.

127. Under Subsection (A)(5)(k) of R9-10-104, for a health care institution providing radiology, which of the following should an applicant submit?

- a. A copy of the Compliance Certification for Inhalation Anesthetics or Non-flammable Medical Gas System required in the National Fire Codes incorporated by reference in A.A.C. R9-1-412.
- b. A copy of heating, ventilation, or air conditioning, and air balance test and a contractor certification of the heating, ventilation, or air conditioning.
- c. A copy of installation acceptance required in the National Fire Codes incorporated by reference in A.A.C. R9-1-412.
- d. A written report from a certified health physicist of the location, type, and amount of radiation protection.

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128. Under Subsection (A)(5)(F) of R9-10-104, if the construction or modification affects the health care institution's heating, ventilation, or air conditioning system, what should the applicant submit?

- a. A written report from a certified health physicist of the location, type, and amount of radiation protection.
- b. A copy of heating, ventilation, or air conditioning, and air balance test and a contractor certification of the heating, ventilation, or air conditioning.
- c. A copy of installation acceptance required in the National Fire Codes incorporated by reference in A.A.C. R9-1-412.
- d. A copy of the Compliance Certification for Inhalation Anesthetics or Non-flammable Medical Gas System required in the National Fire Codes incorporated by reference in A.A.C. R9-1-412.

129. Under Subsection (A)(1) of R9-10-105, which of the following is not submitted in an application in a Department-provided format from a person who is applying for an initial health care institution license?

- a. The name, title, address, and telephone number of the owner's statutory agent or the individual designated by the owner to accept service of process and subpoenas.
- b. The healthcare institution's name, street and mailing address, telephone numbers, and e-mail address.
- c. Whether the owner or any person with 10% or more business interest in the healthcare institution has had a license to operate a health care institution denied, revoked, or suspended.
- d. Whether the owner or any person with a 2% or more business interest in the healthcare institution has had a health care professional license or certificate denied, revoked, or suspended.

130. Under Subsection (A)(1) of R9-10-105, a person applying for an initial health care institution license shall submit documentation of whether health care institution is located within _____ of agricultural land.

- a. 2/3 mile
- b. 1/2 mile
- c. 1/4 mile
- d. 4/3 mile

131. Under Subsection (A)(2) of R9-10-105, if the owner is a corporation, what should they submit?

- a. A General Professional Partnership Agreement
- b. Corporation By-Laws
- c. A Partnership Agreement
- d. The Corporation's Articles of Incorporation

132. Under Subsection (A) of R9-10-106, if a project cost for a health care institution is around \$100,000 or less, how much would be the architectural review fee?

- a. \$100
- b. \$50
- c. \$200
- d. \$150

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133. Under Subsection (A)(1) of R9-10-105, if the health care institution is located within the prescribed mile of agricultural land, what shall the applicant submit?

- a. A copy of the declaration of payment of real property taxes made to the Arizona State Land Department.
- b. A copy of the lease agreement showing the rights and responsibilities of the parties and exclusive rights of possession of the leased facility.
- c. A copy of an Original or Transfer Certificate of the Title of the agricultural land.
- d. A copy of a written agreement between the applicant and the owner or lessee of the agricultural land.

134. Under Subsection (C)(1) of R9-10-106, how much is the licensing fee for an assisted living facility home with a licensed capacity of 1 to 59 beds?

- a. \$560, plus the licensed capacity times \$70
- b. \$280, plus the licensed capacity times \$70
- c. \$840, plus the licensed capacity times \$70
- d. \$1,400, plus the licensed capacity times \$70

135. Under Subsection (C)(1) of R9-10-106, how much is the licensing fee for an assisted living facility with a licensed capacity of 60 to 99 beds?

- a. \$560, plus the licensed capacity times \$70
- b. \$840, plus the licensed capacity times \$70
- c. \$1,400, plus the licensed capacity times \$70
- d. \$280, plus the licensed capacity times \$70

136. Under Subsection (A) of R9-10-107, when should a licensee, who is applying to renew a health care institution license, submit an application packet to the Department?

- a. At least 60 days before the expiration of the current license
- b. At least 120 days before the expiration of the current license
- c. At least 60 days but not more than 120 days before the expiration of the current license
- d. At least 60 days but not more than 120 days after the expiration of the current license

137. Under Subsection (E) of R9-10-107, upon approval of the renewal license application, how long should the Department issue a renewal license for?

- a. One (1) year and six (6) months
- b. One (1) year and three (3) months
- c. One (1) year and nine (9) months
- d. One (1) year

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138. Under R9-10-108, what is the overall time-frame for approval of architectural plans and specifications?

- a. 120 calendar days
- b. 90 calendar days
- c. 105 calendar days
- d. 75 calendar days

139. Under R9-10-108, what is the overall time-frame for approval of a health care institution initial license?

- a. 120 calendar days
- b. 105 calendar days
- c. 90 calendar days
- d. 75 calendar days

140. Under R9-10-108, what is the overall time-frame for approval of a health care institution renewal license?

- a. 120 calendar days
- b. 75 calendar days
- c. 90 calendar days
- d. 105 calendar days

141. Under Subsection (B)(4) of R9-10-108, within how long should the Department consider the initial health care institution application withdrawn if the applicant fails to supply the missing documents or information included in the written notice?

- a. 180 calendar days
- b. 150 calendar days
- c. 90 calendar days
- d. 45 calendar days

142. Under Subsection (C)(4) of R9-10-108, after an applicant for an initial health care institution license receives the written notice of approval by the Department, within how long should the applicant submit the applicable license fee to the Department?

- a. 80 calendar days
- b. 20 calendar days
- c. 60 calendar days
- d. 40 calendar days

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143. Under Subsection (C)(6) of R9-10-108, within how long must an applicant file a written notice of appeal to the Department?

- a. 30 calendar days after receiving the notice of denial
- b. 15 calendar days after receiving the notice of denial
- c. 15 working days after receiving the notice of denial
- d. 30 working days after receiving the notice of denial

144. Under Subsection (A)(1) of R9-10-109, how many days shall a licensee ensure that the Department is notified in writing before the effective date of the change affecting the license?

- a. At least 15 calendar days
- b. At least 30 calendar days
- c. At least 30 working days
- d. At least 15 working days

145. Under Subsection (B) of R9-10-109, how many days shall a licensee ensure that the Department is notified in writing before the effective date of the termination of the health care institution's operation?

- a. At least 30 working days
- b. At least 15 calendar days
- c. At least 15 working days
- d. At least 30 calendar days

146. Under Subsection (F) of R9-10-109, which of the following should a governing authority not submit an initial application for?

- a. A change in the telephone number and email of the healthcare institution.
- b. A change in the class or subclass of the health institution.
- c. A change of ownership of a health institution.
- d. A change in the address or location of a healthcare institution.

147. Under Subsection (J) of R9-10-109, if a governing authority is not required to submit documentation of a health care institution's architectural plans and specifications for an initial application, how long must the healthcare institution not cease operations for?

- a. Less than 30 calendar days
- b. More than 15 calendar days
- c. More than 30 calendar days
- d. Less than 15 calendar days

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148. Under Subsection (B) of R9-10-110, which of the following should a licensee of a health care institution not submit a written request for a modification of the health care Department-provided format?

- a. Documentation that demonstrates that the requested modification complies with the applicable requirements in Chapter 10, Title 9 of the Arizona Administrative Code.
- b. A narrative description of the modification.
- c. The healthcare institution's name, address, and license number.
- d. Building permit issued by the local government agency.

149. Under Subsection (A) of R9-10-111, if a Department determines that an applicant or licensee is violating applicable statutes and rules and the violation poses a direct risk to the life, health, or safety of a patient, which of the following acts may the Department not do?

- a. Issue an injunction order.
- b. Deny a license.
- c. Assess criminal and administrative penalties.
- d. Suspend or revoke a license.

150. Under Subsection (B) of R9-10-111, in determining which action in Subsection (A) of R9-10-111 is appropriate, which of the following factors could the Department base and consider the direct risk to the life, health, or safety of a patient in a healthcare institution?

- a. Repeated violations of statutes and rules.
- b. Pattern of violations.
- c. Number of violations.
- d. No exception/All of the above.

151. Under Subsection (A) of R9-10-112, which of the following grounds may the Department not deny, revoke, or suspend a license to operate a health care institution?

- a. Providing false or misleading information to the Department.
- b. Has had any state or jurisdiction a healthcare or professional license or certificate denied, revoked, or suspended.
- c. Has had any state or jurisdiction an application or license to operate a health care institution denied, suspended, or revoked based on failures to complete the licensing process within the required time-frame.
- d. Has operated a health care institution, within the ten years preceding the date of the most recent application, in violation of A.R.S. Title 36, Chapter 4, or this Chapter that posed a direct risk to the life, health, or safety of a patient.

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152. Under Subsection (1) of R9-10-113, for each individual required to be screened for infectious tuberculosis, the health care institution shall obtain from the individual documentation of a negative Mantoux skin test or other tuberculosis screening test recommended by the U.S. Centers for Disease Control administered within _____.

- a. 12 months after the date the individual begins providing services at or on behalf of the healthcare institution.
- b. 12 months before the date the individual begins providing services at or on behalf of the healthcare institution.
- c. 6 months before the date the individual begins providing services at or on behalf of the healthcare institution.
- d. 6 months after the date the individual begins providing services at or on behalf of the healthcare institution.

153. Under Subsection (1) of R9-10-113, if an individual had a positive Mantoux skin test or other tuberculosis screening test, the health care institution shall obtain from the individual a written statement that the individual is free from infectious tuberculosis signed by a medical practitioner dated within _____.

- A. 12 months after the date the individual begins providing services at or on behalf of the healthcare institution.
- b. 12 months before the date the individual begins providing services at or on behalf of the healthcare institution.
- c. 6 months before the date the individual begins providing services at or on behalf of the healthcare institution.
- d. 6 months after the date the individual begins providing services at or on behalf of the healthcare institution.

154. Under Subsection (2) of R9-10-113, which of the following is not included in a healthcare institution's established, documented, and implemented tuberculosis infection control program?

- a. Conducting tuberculosis screening testing.
- b. Conducting tuberculosis risk assessments.
- c. Providing training and education related to recognizing the signs and symptoms of tuberculosis.
- d. Maintaining annual documentation of tuberculosis screening test of any individual.

155. Under Subsection (1) of R9-10-115, which of the following policies and procedures are not established, documented, and implemented—ensured by an administrator of a healthcare institution by the Department to provide behavioral health services?

- a. Delineate the services a behavioral health paraprofessional is allowed to provide at or for the healthcare institution.
- b. Cover clinical oversight for a behavioral health technician, including documentation of clinical oversight.
- c. Whitewash the methods used to provide clinical oversight including when clinical oversight is provided on an individual basis or in a group setting.
- d. Delineate the services a behavioral health technician is allowed to provide at or for the healthcare institution.

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156. Under Subsection (C) of R9-10-116, what is the overall time frame to approve an application for an approval of a nutrition and feeding assistant program?

- a. 30 working days
- b. 60 calendar days
- c. 60 working days
- d. 30 calendar days

157. Under Subsection (D) of R9-10-116, within how many days shall the Department shall issue an approval of the agency's nutrition and feeding assistant training program?

- a. 30 calendar days
- b. 60 working days
- c. 60 calendar days
- d. 30 working days

158. As provided in R9-10-101(173), which of the following is defined as “an individual living in and receiving physical health services or behavioral services from a nursing care institution, a behavioral health residential facility, an assisted living facility, or an adult behavioral health therapeutic home”?

- a. paralytic
- b. resident
- c. elderly
- d. patient

159. As provided in R9-10-101(178), which of the following is defined as “physical or chemical method of restricting a patient’s freedom of movement, physical activity, or access to the patient’s own body”?

- a. restraint
- b. release
- c. torture
- d. punishment

160. As provided in R9-10-101(165), which of the following is defined as “ongoing activities designed and implemented by a health care institution to improve the delivery of medical services, nursing services, and health-related services”?

- a. quality management plan
- b. scope of services
- c. activities of daily living
- d. service plan

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161.As provided by R9-10-101(214), which of the following is defined as “a Monday, Tuesday, Wednesday, Thursday, or Friday that is not a state and federal holiday or a statewide furlough day”?

- a. legal day
- b. working day
- c. regular day
- d. calendar day

162.Under Subsection (A)(8) of R9-10-102, in relation to A.R.S. § 36-401(26), how is a hospice service agency defined as?

- a. An agency or organization, or subdivision of that agency or organization that is engaged in providing hospice services at the place of residence of its clients.
- b. A residence where respite care services are provided to an individual based on the individual’s behavioral health issue and need for behavioral health services.
- c. A subclass of hospice that provides hospice service to a patient on a continuous basis with the exemption that the patient will remain in the hospice’s premises for 24 hours or more.
- d. A residential setting that provides room and board and adult foster care services for at least one and no more than four adults who are participants in the Arizona long-term care system pursuant to chapter 29, article 2 of Title 36 the Arizona Revised Statutes or contracts for services with the United States Department of Veterans Affairs and in which the sponsor or the manager resides with the residents and integrates the residents who are receiving adult foster care into that person’s family.

163.Under Subsection (A)(1) of R9-10-105, a person applying for an initial health care institution license shall submit documentation of whether the health care institution is located within _____ of agricultural land.

- a. 2/3 mile
- b. 1/4 mile
- c. 1/2 mile
- d. 4/3 mile

164.Under Subsection (C)(1) of R9-10-106, how much is the licensing fees for an assisted living facility home with a licensed capacity of 1 to 59 beds?

- a. \$1,400, plus the licensed capacity times \$70
- b. \$840, plus the licensed capacity times \$70
- c. \$280, plus the licensed capacity times \$70
- d. \$560, plus the licensed capacity times \$70

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165. Under Subsection (C)(1) of R9-10-106, how much is the licensing fees for an assisted living facility with a licensed capacity of 60 to 99 beds?

- a. \$280, plus the licensed capacity times \$70
- b. \$560, plus the licensed capacity times \$70
- c. \$840, plus the licensed capacity times \$70
- d. \$1,400, plus the licensed capacity times \$70

166. Under Subsection (A) of R9-10-111, if a Department determines that an applicant or licensee is violating applicable statutes and rules and violation poses a direct risk to the life, health, or safety of a patient, which of the following acts may the Department not do?

- a. Assess criminal and administrative penalties.
- b. Issue an injunction order.
- c. Deny a license.
- d. Suspend or revoke a license.

167. Under Subsection (1) of R9-10-113, for each individual required to be screened for infectious tuberculosis, the health care institution shall obtain from the individual a documentation of a negative Mantoux skin test or other tuberculosis screening test recommended by the U.S. Centers for Disease Control administered within _____.

- a. 12 months after the date the individual begins providing services at or on behalf of the healthcare institution.
- b. 6 months after the date the individual begins providing services at or on behalf of the healthcare institution.
- c. 6 months before the date the individual begins providing services at or on behalf of the healthcare institution.
- d. 12 months before the date the individual begins providing services at or on behalf of the healthcare institution.

168. Under Subsection (1) of R9-10-115, which of the following policies and procedures are not established, documented, and implemented – ensured by an administrator of a healthcare institution by the Department to provide behavioral health services?

- a. Delineate the services a behavioral health technician is allowed to provide at or for the healthcare institution.
- b. Whitewash the methods used to provide clinical oversight including when clinical oversight is provided on an individual basis or in a group setting.
- c. Delineate the services a behavioral health paraprofessional is allowed to provide at or for the healthcare institution.
- d. Cover clinical oversight for a behavioral health technician, including documentation of clinical oversight.

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169. Under Subsection (A)(1) of R4-33-401, which of the following educational requirements is not required for an individual who wishes to receive an initial certificate by examination as an assisted living facility manager?

- a. Earned a Bachelor's degree in any medical-related course.
- b. Earned a GED certification.
- c. Completed an assisted living facility caregiver training program that is approved by the Board.
- d. Completed an assisted living facility manager training that is approved by the Board.

170. Under Subsection (A)(2) of R4-33-401, at least how many hours of paid work experience in a health-related field should an individual who wishes to receive an initial certificate by examination as an assisted facility have before applying?

- a. 1,020 hours
- b. 1,040 hours
- c. 2,060 hours
- d. 2,080 hours

171. Under Subsection (A)(2) of R4-33-401, an individual who wishes to receive an initial certificate by examination as an assisted living facility manager shall obtain a score of at least _____ in the Arizona Assisted Living Facility Manager Examination.

- a. 80%
- b. 70%
- c. 75%
- d. 65%

172. Under Subsection (A) of R4-33-402, to be eligible for a temporary certificate as an assisted living facility manager, which of the following requirements should an individual not meet?

- a. Completed the required hours of paid work experience in a healthcare.
- b. Have a valid fingerprint clearance card
- c. Obtained the required score in the Arizona Assisted Living Facility Manager Examination
- d. Completed an assisted living facility manager training approved by the Board

173. Under Subsection (A) of R4-33-402, how many days is a temporary certificate valid for?

- a. 60 days
- b. 80 days
- c. 120 days
- d. 150 days

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174. Under Subsection (A)(5), if a temporary certificate holder fails the Arizona examination during the term of the temporary certificate, the temporary certificate is automatically _____ and the former temporary certificate holder shall discontinue as manager of the assisted living facility.

- a. on-call
- b. on-hold
- c. approved
- d. revoked

175. Under Subsection (A) of R4-33-403, which of the following on an application to the Board is not required to submit from an individual who desires to be certified as a manager of an assisted living facility?

- a. Address of every residence at which the applicant has lived in the last two years
- b. Home, work, and mobile telephone numbers of the applicant
- c. Applicant's Social Security Number
- d. Other names that the applicant used

176. Under Subsection (A)(8) of R4-33-403, which of the following education information is not required to submit from an individual who desires to be certified as a manager of an assisted living facility?

- a. Name and location of the last high school attended
- b. Date when a GED was earned
- c. Name and location of every accredited college or university attended
- d. Name and location of last elementary school attended

177. Under Subsection (A) of R3-33-403, which of the following should an individual who desires to be a certified as a manager of an assisted living facility not submit to the Board on an application form?

- a. Other names that the applicant used
- b. Information about where the applicant got married
- c. Address of every residence in the past 5 years
- d. Applicant's place of birth

178. Under Subsection (A) of R3-33-403, which of the following documentation to the Board of an application form is not required from an individual who desires to be certified as a manager of an assisted facility?

- a. Whether the applicant was pardoned from or had the record expunged of felony conviction
- b. Whether the applicant ever had a professional license or certificate suspended or revoked
- c. Whether the applicant has been charged or convicted for a minor traffic violation
- d. Whether the applicant ever allowed a professional license or certificate to lapse

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179. Under Subsection (B) of R4-33-403, how many individuals may submit directly to the Board who have known the applicant for at least three years and are not related to, employed by, or employing the applicant for a “character certification form”?

- a. four individuals
- b. three individuals
- c. two individuals
- d. one individual

180. Under Subsection (A) of R4-33-404, how many times a year should the Board administer the Arizona examinations with places specified by the Board?

- a. three times a year
- b. one time a year
- c. two times a year
- d. four times a year

181. Under Subsection (B) of R4-33-404, the Board shall provide _____ to an applicant regarding whether the applicant passed the Arizona examination.

- a. written notice
- b. no notice
- c. notice in-person
- d. notice by telephone

182. Under Subsection (C) of R4-33-404, if the applicant fails to submit the fee within _____ of the Board’s notice, the Board shall administratively close the applicant’s file.

- a. 12 months
- b. 10 months
- c. 8 months
- d. 6 months

183. Under Subsection (B) of R4-33-405, when does a manager’s certificate expire?

- a. 90 days after the certificate holder’s birthday of an odd number year
- b. 30 days after the certificate holder’s birthday of an even number year
- c. 12 months after the certificate holder’s birthday of an odd number year
- d. 30 days after the certificate holder’s birthday of an odd number year

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184. Under Subsection (C) of R4-33-405, to renew a manager certificate, which of the following should the certificate holder not submit to the Board, before or on the certification expiration date, on a renewal application?

- a. The certificate holder's dated and notarized signature
- b. Previous home and business telephone numbers
- c. Affirmation that the number of hours of continuing education required has been completed
- d. Current address

185. Under Subsection (D) of R4-33-405, in addition to the renewal application required under subsection (C), which of the following should a certificate holder not submit?

- a. A completed Arizona Statement of Citizenship and Alien Status for State Public Benefits
- b. No exception
- c. The renewal fee
- d. A photocopy of the front and back of the certificate holder's fingerprint clearance card

186. Under Subsection (F) of R4-33-405, how can an individual whose certificate expired because of a failure to renew timely and who does not comply with subsection (E) obtain a manager's certificate?

- a. Complying again with the requirements for initial certification by examination under R4-33-401.
- b. Complying with the renewal application before July 31
- c. Paying the late renewal fee
- d. Affirming that the individual has not acted as an assisted living manager since the certificate expired

187. Under Subsection (A) of R4-33-406, which of the following grounds would the Board not place a manager's certificate on inactive status?

- a. No exception
- b. Is in good standing in Arizona
- c. Submits a written request to the Board to be placed on inactive status
- d. Submits evidence that shows that the manager completed twelve hours of continuing education for each month in the current biennial period

188. Under Subsection (A) of R4-33-406, which of the following reasons would the Board not place a manager's certificate on inactive status?

- a. The manager submits a written request to the Board to be placed on inactive status.
- b. The manager is not in good standing in Arizona.
- c. The manager submits evidence that complies and shows that they have completed the required amount of continuing education each month in the current biennial period before the request to be placed on inactive status.
- d. The manager is in good standing in Arizona.

NCIA Practice Exam A

Name: _____

Date: _____

189. Under Subsection (A) of R4-33-406, how many hours of continuing education each month in the biennial period should be completed before the manager can submit the request to be placed on inactive status?

- a. one hour
- b. four hours
- c. three hours
- d. two hours

190. Under Subsection (B) of R4-33-406, the Board shall provide a manager a written confirmation of inactive status within _____ after receiving a request to be placed on inactive status.

- a. 10 days
- b. 3 days
- c. 30 days
- d. 7 days

191. Under Subsection (E) of R4-33-406, the Board shall grant the request for an active to inactive certification status if the _____ requirements are met.

- a. 6 hours of continuing education in 6 months
- b. 12 hours of continuing education in 12 months
- c. 12 hours of continuing education in 6 months
- d. 6 hours of continuing education in 12 months

192. Under Subsection (A) of R4-33-407, a manager shall know and _____ with all federal and state laws applicable to the operation of an assisted living facility.

- a. ignore
- b. reject
- c. overlook
- d. comply

193. Under Subsection (B) of R4-33-407, which of the following should the manager do?

- a. Comply with all applicable federal and state laws regarding the operation of an assisted living facility
- b. Misrepresent the manager's qualifications, education, or experience
- c. Engage in unprofessional conduct
- d. Be addicted to narcotics or other drugs, including alcohol

NCIA Practice Exam A

Name: _____

Date: _____

194. Under Subsection (C) of R4-33-407, the Board shall consider a _____ or conviction for a felony, an offense involving moral turpitude, or direct or indirect elder abuse as grounds for disciplinary action under A.R.S. § 36-446.07, including denial of a certificate or certificate renewal.

- a. no judgment
- b. final judgment
- c. off-hand judgment
- d. secondary judgment

195. Under Subsection (B) of R4-33-407, which of the following should a manager do?

- a. Defend, support, or ignore unethical conduct of an employee, owner, or another manager.
- b. Commit an act of sexual abuse, misconduct, harassment, or exploitation.
- c. Not to be addicted to or be dependent on the use of narcotics or other drugs including alcohol.
- d. Discriminate against a resident or employee on the basis of race, sex, age, religion, disability, or national origin.

196. Under Subsection (A) of R4-33-408, which of the following should the assisted living facility not have after the manager pays a fee to an individual or entity for a referral of a resident to the assisted living?

- a. A signed statement by the resident or resident's representative or legal guardian that a fee was paid for referring to the resident to the assisted living facility.
- b. A file of the previous residents referred by the entity or individual seven years ago.
- c. A file of the names of the residents referred by the individual or entity.
- d. A contract with the individual or entity making the referral.

197. Under Subsection (A) of R4-33-408, which of the following should a manager who is appointed by an assisted living facility that pays a fee to an individual or entity for referral of a resident to the assisted living facility not ensure?

- a. Obtains at the time of admission and maintains a statement signed by the resident or the resident's representative or legal guardian that discloses that a fee was paid.
- b. Obtains at the time of admission and maintains a statement signed by the resident or the resident's representative or legal guardian that discloses that they were informed of the fee arrangement.
- c. Maintains the file of the addresses of the residents referred by the individual or entity.
- d. Has on file a contract with the individual or entity making the referral.

NCIA Practice Exam A

Name: _____

Date: _____

198. Under Subsection (A)(3) of R4-33-408, which of the following is not obtained after it is signed by a resident, resident's representative, or legal guardian?

- a. The resident, resident's representative, or legal guardian was informed of any ownership interest in the assisted living facility and the individual or entity making the referral.
- b. A fee was paid for the resident to the assisted living facility.
- c. The resident, resident's representative, or legal guardian was informed of the fee arrangement.
- d. The resident, resident's representative, or legal guardian was not informed of any additional fee arrangements.

199. Under Subsection (A) of R4-33-408, which of the following is not obtained after it was signed by a resident, resident's representative, or legal guardian?

- a. Confirmation that the resident, resident's representative, or legal guardian was informed of any ownership interest in the assisted living facility and the individual or entity making the referral.
- b. Confirmation that the resident, resident's representative, or legal guardian was not informed of the fee arrangement.
- c. Confirmation that a fee was paid for the resident to the assisted living facility.
- d. Confirmation that the resident, resident's representative, or legal guardian was informed of the fee arrangement.

200. Under Subsection (B) of R4-33-408, how many years should a manager maintain all contracts with the individual or entity making the referrals?

- a. 4 years
- b. 2 years
- c. 5 years
- d. 3 years

NCIA Practice Exam A

Name: _____

Date: _____

Answers:

1. C	41. B	81. A	121. C	161. B
2. A	42. D	82. B	122. D	162. A
3. C	43. D	83. B	123. A	163. B
4. C	44. B	84. C	124. B	164. C
5. D	45. B	85. B	125. B	165. B
6. B	46. D	86. A	126. C	166. A
7. B	47. C	87. D	127. D	167. D
8. C	48. D	88. B	128. B	168. B
9. C	49. D	89. C	129. D	169. A
10. A	50. C	90. D	130. B	170. D
11. D	51. A	91. A	131. D	171. C
12. B	52. C	92. A	132. D	172. C
13. C	53. C	93. B	133. D	173. D
14. A	54. C	94. B	134. B	174. D
15. D	55. C	95. A	135. A	175. A
16. A	56. D	96. A	136. C	176. D
17. A	57. C	97. D	137. D	177. B
18. B	58. C	98. C	138. A	178. C
19. B	59. C	99. A	139. B	179. C
20. C	60. A	100. C	140. B	180. C
21. C	61. A	101. C	141. A	181. A
22. B	62. C	102. B	142. B	182. A
23. A	63. D	103. A	143. A	183. D
24. A	64. A	104. C	144. B	184. B
25. B	65. B	105. A	145. D	185. B
26. B	66. A	106. D	146. A	186. A
27. D	67. A	107. D	147. A	187. D
28. C	68. A	108. D	148. D	188. B
29. B	69. A	109. D	149. C	189. A
30. A	70. A	110. B	150. D	190. C
31. A	71. A	111. B	151. C	191. B
32. B	72. D	112. D	152. B	192. D
33. D	73. A	113. C	153. B	193. A
34. C	74. C	114. B	154. D	194. B
35. D	75. B	115. C	155. C	195. C
36. C	76. B	116. D	156. B	196. B
37. C	77. C	117. A	157. A	197. C
38. B	78. A	118. C	158. B	198. A
39. A	79. D	119. C	159. A	199. B
40. B	80. C	120. A	160. A	200. D